

FRONT OF YONGE TOWNSHIP LIBRARY BOARD

Meeting Minutes: February 22nd, 2021

Present: Annette Kaldeway, Edie Benish, Bonnie Monteith, Stephanie Rees, Gail Williams, and Lisa Marston, Bob Morrison

Regrets: None

1.0 Call to order at 6:35pm

Meeting called to order by Annette Kaldeway.

2.0 Agenda

Motion 01-02-21 to accept the agenda. Moved by Edie Benish and seconded by Bonnie Monteith. Carried.

3.0 Minutes

Motion 02-02-21 to approve the minutes of November 30th, 2020 as circulated. Moved by Bob Morrison and seconded by Gail Williams. Carried.

4.0 Code of Conduct

All board members reviewed and signed the Code of Conduct.

5.0 Business Arising

5.1 Elections

Chair – Gail nominated Annette, seconded by Edie. All in favour.

Vice Chair – Gail nominated Bob, seconded by Edie. All in favour.

Treasurer – Bonnie nominated Gail, seconded by Annette. All in favour.

Secretary – Edie nominated Stephanie, seconded by Annette. All in favour.

5.2 Policy Review

Motion 05-02-21 to accept Policy 11 (Accessibility), Policy 12 (Human Rights – Discrimination and Harassment), and Policy 13 (Prevention of Workplace Violence) as reviewed. No changes proposed. Moved by Bob Morrison and seconded by Edie Benish. Carried.

5.3 CEO Performance Review

Review has been completed. A final copy of the review has been signed and will be kept on file at the library.

6.0 Correspondence

6.1 Email from Neighbouring Library

Annette received an email from the Chair of the Leeds and Thousand Islands Public Library board regarding sharing services. There was discussion about the information / request being vague and the board agreed there is no interest in sharing services at this time.

7.0 Treasurer's Report

Motion 03-02-21 to approve the Treasurer's Report as circulated. Moved by Bonnie Monteith and seconded by Bob Morrison. Carried.

8.0 New Business

8.1 Resignation

Motion 04-02-21 to accept Edie's resignation with regrets. Moved by Gail Williams and seconded by Bonnie Monteith. Carried.

9.0 CEO Report

9.1 Stat Holidays for 2021

The library will be closed Canada Day and Remembrance Day. The library will also be closed Christmas Day and New Years Day, with abbreviated hours on December 28th and 30th (closed in the evening).

9.2 COVID Update

Lisa recommended the library resume regular hours with operations open to the public on February 23rd, 2021. The board agreed.

9.3 Public Library Operating Grant

Lisa is working on this and the due date is April 30th 2021.

9.4 Website

Lisa continues to update the website as needed.

Motion 06-02-21 to accept the CEO report as circulated. Moved by Gail Williams and seconded by Bob Morrison. Carried.

10.0 Adjournment

Motion 07-02-21 to adjourn the meeting. Moved by Edie Benish and seconded by Bonnie Monteith. Carried.

11.0 Next Meeting

The next meeting is scheduled for March 29th, 2021 at 6:30pm.