



**MINUTES**  
**Regular Council**  
**Monday, May 3, 2021 @ 7:00 PM**  
Virtual Meeting

The Regular Council meeting of the Township of Front of Yonge was held on the evening of Monday, May 3, 2021 at 7:00 PM. Mayor Roger Haley, Councillor Margaret Fancy, Councillor Richard Marcoux, and Councillor Carson Massey were present. Councillor Gail Williams was absent.

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

Moved by Councillor Richard Marcoux  
Seconded by Councillor Margaret Fancy

THAT Council approve the agenda.

**Carried 05-01**

**3. DECLARATION OF INTEREST; PECUNIARY OR OTHERWISE**

No pecuniary interest was declared.

**4. APPROVAL OF MINUTES**

Moved by Councillor Margaret Fancy  
Seconded by Councillor Richard Marcoux

THAT Council approve the minutes of the regular meeting dated April 19, 2021.

**Carried 05-02**

**5. APPROVAL OF ACCOUNTS**

Moved by Councillor Richard Marcoux  
Seconded by Councillor Margaret Fancy

THAT Council approve the accounts payable report dated April 30, 2021 which includes cheques #12045 to 12063.

**Carried 05-03**

**6. DELEGATES**

There were no delegates present.

**7. STAFF REPORTS**

**Public Works Superintendent's Report & Action Plan**

The Public Works Superintendent went over his report with Council. Waste site operations are running very smoothly. The new Kubota tractor is expected to arrive soon. Staff have obtained quotes to replace the fence beside the Public Works Garage. It was decided to remove the fence this year and discuss the installation of a new fence during 2022 budget deliberations. A tender will be prepared for lighting upgrades at the Public Works Garage.

The Superintendent will work with the Recreation Committee regarding fencing needed at the Recreation Park rink.  
Moved by Councillor Margaret Fancy  
Seconded by Councillor Richard Marcoux

THAT Council accept the Public Works Superintendent's report and action plan.

**Carried 05-04**

### **Clerk's Report & Action Plan**

The Clerk went over her report with Council. Discussion took place regarding future plans for the vacant land on Parkview Road. A meeting will be scheduled with the Township's Planner to discuss potential land uses. A response has not been received from CN regarding a letter that was sent to the Minister from Mayor Haley. The Mayor will follow up with MP Michael Barrett.

Moved by Councillor Richard Marcoux  
Seconded by Councillor Margaret Fancy

THAT Council accept the Clerk's report and action plan.

**Carried 05-05**

### **Clerk's Report – Licensing By-law**

A chip wagon license application has been received for 74 Quabbin Road. Discussion took place regarding the definition of a bakery in the Licensing by-law, as well as distance separation requirements between chip wagons and existing restaurant establishments. Council agreed to allow the chip wagon at 74 Quabbin Road to operate, since both Orchel bakery and 74 Quabbin Road are owned by the same individual.

Moved by Councillor Margaret Fancy  
Seconded by Councillor Richard Marcoux

THAT the Clerk's report regarding the Licensing by-law be received.

**Carried 05-06**

### **Chief Building Official's Report**

Moved by Councillor Richard Marcoux  
Seconded by Councillor Margaret Fancy

THAT Council accept the Chief Building Official's report.

**Carried 05-07**

## **8. COMMITTEE REPORTS**

### **Library Board Meeting Minutes**

Moved by Councillor Margaret Fancy  
Seconded by Councillor Richard Marcoux

THAT the Library Board meeting minutes dated September 28, October 26 & November 30, 2020, February 22 & March 29, 2021 be received.

**Carried 05-08**

### **Environmental Advisory Committee Meeting Minutes**

Moved by Councillor Richard Marcoux  
Seconded by Councillor Margaret Fancy

THAT the Environmental Advisory Committee meeting minutes dated March 24, 2021 be received.

**Carried 05-09**

The Environmental Advisory Committee recently hosted a virtual Species at Risk presentation. This event was a great success with high participation.

**Recreation Committee Meeting Minutes**

Moved by Councillor Margaret Fancy

Seconded by Councillor Richard Marcoux

THAT the Recreation Committee meeting minutes dated March 18, 2021 be received.

**Carried 05-10**

**9. BY-LAWS**

**Borrowing Upon Amortizing Debentures**

Moved by Councillor Richard Marcoux

Seconded by Councillor Margaret Fancy

THAT a By-law to Authorize the Borrowing Upon Amortizing Debentures in the Principal Amount of \$377,364.00 Towards the Cost of the Capital Equipment Purchase be read a first and second time.

**Carried 05-11**

Moved by Councillor Margaret Fancy

Seconded by Councillor Richard Marcoux

THAT a By-law to Authorize the Borrowing Upon Amortizing Debentures in the Principal Amount of \$377,364.00 Towards the Cost of the Capital Equipment Purchase be read a third and final time, numbered as By-law #20-21, signed by the Mayor and Clerk, sealed with the Corporate Seal and engrossed in the by-law book.

**Carried 05-12**

**Zoning By-law Amendment – 74 Quabbin Road (Audet)**

Moved by Councillor Richard Marcoux

Seconded by Councillor Margaret Fancy

THAT a By-law to Amend Zoning By-law No. 20-08, as Amended be read a first and second time. (74 Quabbin Road)

**Carried 05-13**

Moved by Councillor Margaret Fancy

Seconded by Councillor Richard Marcoux

THAT a By-law to Amend Zoning By-law No. 20-08, as Amended be read a third and final time, numbered as By-law #21-21, signed by the Mayor and Clerk, sealed with the Corporate Seal and engrossed in the by-law book. (74 Quabbin Road)

**Carried 05-14**

**Agreement with Leeds and the Thousand Islands – Reconstruction of Escott-Yonge Townline Road**

Moved by Councillor Richard Marcoux

Seconded by Councillor Carson Massey

THAT a By-law to Authorize an Agreement Between the Township of Front of Yonge and the Township of Leeds and the Thousand Islands Regarding the Reconstruction of Escott-Yonge Townline Road be read a first and second time.

**Carried 05-15**

Moved by Councillor Carson Massey

Seconded by Councillor Richard Marcoux

THAT a By-law to Authorize an Agreement Between the Township of Front of Yonge and the Township of Leeds and the Thousand Islands Regarding the Reconstruction of Escott-Yonge Townline Road be read a third and final time, numbered as By-law #22-21, signed by the Mayor and Clerk, sealed with the Corporate Seal and engrossed in the by-law book.

**Carried 05-16**

## 10. CORRESPONDENCE

### **2021 Summer Meeting Schedule**

Moved by Councillor Richard Marcoux  
Seconded by Councillor Carson Massey

THAT Council set the summer council meetings for July 12, 2021 and August 9, 2021.

**Carried 05-17**

### **2021 Township Office Summer Hours**

Discussion took place regarding summer hours for the Township Office. Staff were proposing closing on Wednesdays as had been done in past years. An alternative proposal was discussed that involved a rotating schedule for staff that would keep the office open. Council requested staff to consider different options and further discussion will take place at the next regular meeting.

### **OPP Detachment Boards**

A report was presented regarding the new requirements under the Community Safety and Policing Act, 2019, which includes the requirement for police service boards to be represented by the communities they service. The communities that fall under the detachments are being asked to submit one proposal indicating the proposed composition of its board. The following communities fall under the Leeds detachment: Township of Front of Yonge, Township of Elizabethtown-Kitley, Township of Athens, Township of Leeds and the Thousand Islands, Township of Rideau Lakes, Village of Westport and Frontenac Islands. The proposal to the Ministry only needs to identify the number of seats each municipality will be allocated on the detachment board. At a minimum, there is to be five members per board and the requirement is that each board should be composed of 20% community representatives and 20% provincial appointees. Front of Yonge and Elizabethtown-Kitley have been discussing this and the steps moving forward. Council supported the suggestion that a virtual meeting with the other municipalities in the Leeds detachment be coordinated.

Moved by Councillor Richard Marcoux  
Seconded by Councillor Carson Massey

THAT the Clerk's report regarding OPP detachment boards be received.

**Carried 05-18**

## 11. COMMUNICATIONS

### **Committee Composition By-law**

A copy of this by-law will be forwarded to all committee Chairs to ensure procedures are followed.

### **Community Safety & Wellbeing Plan**

Councillor Fancy provided an update on the current status of the community safety & wellbeing plan as a result of the community partner meeting that was held on April 23<sup>rd</sup>. To date, the advisory committee received 100 surveys and held 17 interviews with key stakeholders. Data collection and analysis is continuing, and a draft report will be submitted to the advisory committee for their May 21<sup>st</sup> meeting. The final report will be submitted to the Counties on June 2<sup>nd</sup>, with the anticipation that it will be adopted by Counties Council on June 24<sup>th</sup>. All municipalities will be provided a copy of the plan, once approved.

**12. RESOLUTIONS**

**Township of Elizabethtown-Kitley - Cancellation of the Emergency Exercise as a Compulsory Requirement of the Emergency Management & Civil Protection Act for 2021**

Moved by Councillor Carson Massey

Seconded by Councillor Richard Marcoux

THAT Council endorse the resolution of the Township of Elizabethtown-Kitley regarding cancellation of the emergency exercise as a compulsory requirement of the *Emergency Management & Civil Protection Act* for 2021.

**Carried 05-19**

**Township of Hudson - Support for Fire Departments**

Moved by Councillor Richard Marcoux

Seconded by Councillor Carson Massey

THAT Council endorse the resolution of the Township of Hudson regarding support for fire departments.

**Carried 05-20**

**13. ANNOUNCEMENTS**

There were no announcements.

**14. NOTICES OF MOTION**

The following resolutions will be considered at the next regular meeting:

- Town of South Bruce Peninsula - Lottery Licensing to Assist Small Organization
- Norfolk County -Carton Tax on Primary Agriculture Producers

**15. PUBLIC QUESTION PERIOD**

**16. "IN CAMERA" MEETING - NIL**

**17. ADJOURNMENT**

Moved by Councillor Carson Massey

Seconded by Councillor Richard Marcoux

THAT Council adjourn to meet again on May 17, 2021 for a regular meeting of Council at 7:00 pm, or at the call of the Mayor.

**Carried 05-21**

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Mayor, Roger Haley

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Clerk, Jennifer Ault