

FRONT OF YONGE TOWNSHIP LIBRARY BOARD

Meeting Minutes: April 25, 2022

Present: Lisa Marston, Annette Kaldewey, Bonnie Monteith, Gail Williams, Jane McAllister,
Sue Barnes, Stephanie Rees

Regrets: Bob Morrison

1.0 Call to order at 6:33pm

Meeting called to order by Annette Kaldewey (Chair).

2.0 Agenda

No changes or additions. Motion 01-04-22 to accept the agenda as circulated. Moved by Gail Williams and seconded by Bonnie Monteith. Carried.

3.0 Minutes

No changes. Motion 02-04-22 to accept the minutes of March 28th, 2022 as circulated. Moved by Bonnie Monteith and seconded by Jane McAllister. Carried.

4.0 Business Arising

4.1 Review Policies

Policies to be reviewed included By-Law 4-01 Procedures 4.0 Meetings, 4.1 Motions, 4.2 Voting on Motions, 4.3 Fiscal Year, 4.4 Signing Officers, 4.5 Bank Accounts, 4.6 Reimbursement of Expenses, 4.7 Audit, and 4.8 Amendments of By-Laws. Board agreed to defer to the next meeting to allow everyone time to review ahead of time.

5.0 Correspondence

None

6.0 Treasurer's Report

6.1 Treasurer's Report

No changes. Motion 03-04-22 to accept the Treasurer's Report as circulated. Moved by Jane McAllister and seconded by Stephanie Rees. Carried.

7.0 New Business

None

8.0 CEO Report

8.1 Book Return

The new book return is installed and decals have been applied. It was acknowledged that it is not wheelchair accessible. Lisa to look into possibility of having it lowered to be more accessible to everyone.

8.2 Annual Survey

The survey has been completed and submitted ahead of the April 30th 2022 deadline.

8.3 TD Summer Reading Club

Plans are to provide make-and-take kits for families as these have been popular in the past and include more people.

8.4 COVID-19 Update

All Provincial restrictions are set to be removed by the end of April 2022. The library staff will continue to provide hand sanitizer, clean high-touch surfaces, and wear masks based on their preference and request by patrons.

Motion 04-04-22 to accept the CEO report as circulated. Moved by Stephanie Rees and seconded by Gail Williams. Carried.

9.0 Adjournment

Motion 05-04-22 to adjourn the meeting. Moved by Bonnie Monteith and seconded by Jane McAllister. Carried.

10.0 Next Meeting

The next meeting is scheduled for May 30th, 2022 at 6:30pm.

-SR 25-APR-22